

Campus Advisory Council

December Agenda

School Name: Bear Creek Elementary

Date/Time: December 7, 2020 @ 3:30 pm

Location: Zoom

Meeting Type: Regular Session

<https://austinisd-org.zoom.us/j/99175458146?pwd=YUJVaXFnSWczblRKTGp3T1VXUi9vZz09>

Meeting ID: 991 7545 8146

Passcode: 702296

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Agenda Items	Action Items (X)*	Presiding Co-Chair	Presenter/ Resource Person
Welcome, Call to Order		Andrea Wielmaker	
Training topics: 1. Record Keeping and Meeting Process 2. Open Meetings, Visitor Guidelines, and Citizens Communications		Karen Preston	
Citizens Communications		Andrea Wielmaker	
Approval of Minutes	X	Karen Preston	
PTA Update		Andrea Wielmaker	Becky Best
Principal's Update: - Open For Learning Update - MAP and TX-KEA Results		Karen Preston	
Honorary Name Proposals	X	Andrea Wielmaker	Becky Best
Adjourn		Karen Preston	

*Items that are marked indicate an expected action to be taken. However members may make motions at any time during the meeting (e.g., in relation to and update of discussion).

The Board shall have final authority and responsibility for the naming and renaming of District facilities.

For the purpose of this policy, the term District facility shall apply to new and existing schools, including schools or distinct portions thereof, such as a wing or auditorium, or a District-wide facility that serves District personnel and all District students without regard to school boundary limitations.

All mascots, nicknames and descriptors—including, but not limited to, symbols, banners, flags, pennants, or similar identifiers—used by a school’s sports teams, extracurricular clubs, curricular clubs, or organizations shall respect cultural differences and values of the District. The Board prohibits the use of any federally recognized race or ethnic group as a mascot or nickname.

Guidelines and procedures listed herein shall apply in all cases of naming or renaming of facilities or portions of facilities unless otherwise indicated.

A name shall not be considered or shall be removed from District facilities if the Board determines that the named individual, group or organization is not in compliance with the District’s core beliefs and values or the terms of an agreement entered into with the District, which may include, but may not be limited to, conviction of or deferred adjudication for a felony or any crime involving moral turpitude as that term is interpreted by the courts; or participation in acts of discrimination, prejudice or bias on the basis of race, color, religion, gender, gender identity, gender expression, sexual orientation, national origin, disability, age, immigration status, or any other basis prohibited by law.

While the Board retains the right to name or rename individual District facilities, it may initiate a process by which it shall receive input from District stakeholders such as parents, students, employees and members of the community.

Process

New or Existing
Facility

The process to rename an existing school may be initiated by the affected campus advisory committee, the Superintendent or by a majority of the Board.

When part of an existing facility is being considered for naming or a new name is being considered for an existing facility, the party contemplating the naming shall submit a recommendation to the Board for consideration. In the event the Board elects to move forward on a nomination, the process described in CW(REGULATION) shall be followed. Any existing campus facility’s nomination for a name or new name should have the consensus support of the principal and the campus advisory committee prior to Board approval.

NAMING FACILITIES

CW
(LOCAL)

When the Board is considering naming a new facility or part of an existing facility or renaming an existing facility, the following shall be followed:

1. The Board shall direct the Superintendent or designee to begin the process for naming or renaming a facility, an addition to an existing facility, or part of an existing facility. The Superintendent shall determine and report to the Board whether a naming committee is to be used, provide a time frame for naming or renaming the facility or part of an existing facility, and inform the Board of fiscal implications.
2. If a naming committee is appointed, the committee shall be comprised of community members from within the proposed new boundary, or if the new facility is District-wide, then the committee shall be open to community members from within the District boundary, to include members residing within the neighborhood and adjacent neighborhoods to the new facility. The committee shall review and recommend three unranked names for consideration by the Board. The submission should also include how the name aligns with the criteria set forth below in CW(LOCAL).
3. An individual Board member may submit a name or names for consideration and will be subject to the same time frame established by the Board and Superintendent's process.

**Consolidated
Campuses**

In the event two campuses are consolidated, the Board may direct the Superintendent to appoint a committee comprised of the affected campus advisory committees of each of the two campuses to recommend names to the Superintendent for consideration by the Board. Such a committee shall not be required in the event of a change in school attendance zones.

The name submitted by the committee to the Superintendent shall comply with the requirements of this policy and CW(REGULATION). The name submitted shall also have the consensus support of the two campus principals. [See BQB(LOCAL)]

As part of the submission to the Board, the committee shall report to the Board the following:

1. The process used to inform and solicit input from the two school communities;
2. The number of meetings held and the number of people attending each meeting, including which of the two schools they represented;
3. The top three campus names submitted for consideration.

NAMING FACILITIES

CW
(LOCAL)

The committee may also submit a proposal for approval by the Superintendent for a new mascot and school colors for the consolidated campus, using the same process outlined above and in CW(REGULATION) for a campus name.

Criteria

The criteria for the naming or renaming of a District facility shall include the following:

1. A facility or part of an existing facility may be named for an individual, group, or organization, for a place such as a landmark or neighborhood, or for any other reason determined by the Board.
2. The name must not already be in use by another District school or facility.
3. If a facility or part of an existing facility is named or renamed for an individual, group, or organization, the following shall apply:
 - a. The individual may be living, or if deceased, dead for at least 12 months prior to the submission of the individual's name for consideration by the Board. However, the Board may consider naming a facility at any time for an individual who served in the U.S. military and died in the line of duty.
 - b. The individual, group, or organization must embody exemplary qualities that can serve as a model of excellence and should adhere to the District's core beliefs and values.
 - c. The individual, group, or organization must have made a significant contribution, which may include a financial donation, to the District, local community, state, or nation or have a connection to the District.

A petition shall not be considered by the Board as a criterion for consideration.

**Renaming Facilities
or Portions Thereof**

Unless a school is repurposed, consolidated, or a programmatic change has been made, an officially named property shall not be eligible for renaming until 50 years after the date of the official naming or if the renaming is prohibited by law. If there is a deed restriction or donor designation, the property shall not be eligible for renaming unless the individual, group, or organization for which the facility is named is no longer in compliance with the District's core beliefs and values or the terms of an agreement entered into with the District. Officially named facilities are defined as those that have been named by the Board.

NAMING FACILITIES

CW
(LOCAL)

The District shall review the names of all schools and District facilities on a regular schedule to be determined by the Superintendent to ensure that names continue to comply with District core beliefs and values. The Superintendent shall determine whether a transition period is needed for fiscal or other reasons.

In the case of renaming, costs may be borne by other parties [see CW(REGULATION)].

Dedication

A new school building or facility shall be dedicated at a ceremony held after the official naming of the facility by the Board.

Plaque for New Facilities

A plaque shall be placed in each new school building or facility. The plaque shall include the names of all Board members seated from the time of the term when the bond was approved by the voters and the Board seated at the time of the building's opening. The plaque shall also indicate the appropriate bond program, school name, opening year, project scope, project team leader, architect, general contractor, and the names of all Superintendents throughout the duration of the respective bond program.

Plaque for Renovations and Additions

A plaque may be placed in an existing facility or campus if the building is renovated or if a special purpose building is built. The Board shall, at the time of contract, determine if a plaque will be included in the specifications. If a plaque is required in the addition or special purpose building, the plaque shall follow the specifications as listed above.

Dedications and Memorials

Upon completion of the processes outlined in CW(REGULATION) for dedications and memorials, the Superintendent shall present a recommendation to the Board to approve, approve with modifications, or reject a request to erect a memorial or similar type of addition, property, or fixture on a campus or District-wide facility.

Process for Board Approval

Final approval of dedications, tributes, likenesses, statues, or memorials honoring an individual, group, or organization to be erected on a campus or District-wide facility shall be made by the Board. A proposal submitted by the Superintendent to the Board for a memorial or similar type of addition, property, or fixture to be erected on or attached to the grounds or facilities in honor or in memory of an individual, group, or organization shall be accompanied by a written plan outlining all aspects of the memorial or similar type of addition, which includes:

1. The proposed site;
2. A short history or biographical sketch of the person, group, or organization to be honored;
3. The dedication process;

NAMING FACILITIES

CW
(LOCAL)

4. Any associated costs, other maintenance, or security implications; and
5. The source of funds to be used for construction, installation, maintenance, repair, replacement, and security.

The District reserves the right to modify or reject any proposal.

**Naming or Renaming
Process for Facility
or Part of an Existing
Facility**

The Superintendent or designee is responsible for bringing forward, for Board consideration and action, any proposal to name or rename a facility or an existing part of the central office or a campus support facility.

The principal of a campus is responsible for bringing forward, for Board consideration and action, any proposal to name or rename a facility or a part of an existing facility on his or her campus. Such proposals must be approved by the Superintendent for placement on the Board's agenda.

A school campus that makes a recommendation to the Board to name or rename a facility or a portion of its facility will need to have the consensus support of the principal and the campus advisory committee (CAC) prior to Board approval. [See CW(LOCAL)] The nomination will need to include either minutes of the CAC meeting or a resolution of support signed by the CAC members.

When a facility or a portion of an existing facility is being considered for a name, the following process will be followed:

1. The criteria used in CW(LOCAL) will apply.
2. A facility or a part of an existing facility may be named for an individual, a place such as a landmark or neighborhood, or in any other manner as determined by the Board.
3. Parts of an existing facility include, but are not limited to, the following: wings, classrooms, gyms, band halls, libraries, auditoriums, and cafeterias.
4. All existing parts of facilities that have been named prior to August 22, 2005, will be grandfathered—regardless of the process used.
5. Nominations may be received at any time during the year.
6. Only one name may be submitted per nomination for consideration of a given part of an existing facility.
7. Nominations should follow the disclaimer found in CW(LOCAL), i.e., "Nominators are encouraged to provide a succinct description of the landmark's, neighborhood's, or nominee's contributions, why they are important, and any pertinent history that should be considered. While no fixed standard is imposed, supporting documents of no more than five pages should be sufficient."
8. Multiple nominations or multiple letters of support should be summarized in the five pages referenced above.

NAMING FACILITIES

CW
(REGULATION)

9. When the CAC has acted, the principal, administrator, or facility supervisor will send the nomination information to the executive director of communications and community engagement.
10. The executive director will review the nomination to ensure compliance with this regulation.
11. The executive director will be responsible for putting the nomination on the Board's consent agenda for consideration.
12. If a nomination is approved by the Board, the executive director will officially contact the nominator and the principal.
13. The facility making the nomination will be responsible for any ceremony and/or plaque reflecting the approval of a nomination.